

# City of Mt. Morris

## APPLICATION FOR ELECTRICAL PERMIT

AUTHORITY: P.A. 230 OF 1972, AS AMENDED  
COMPLETION: MANDATORY TO OBTAIN PERMIT  
PENALTY: PERMIT WILL NOT BE ISSUED

City of Mt. Morris  
11649 N. Saginaw St. TEL: (810) 686-2160 FAX: (810) 686-7330  
Mt. Morris, MI 48458

### MAKE CHECKS PAYABLE TO CITY OF MT. MORRIS

#### I. JOB LOCATION

Owners Name:		Owners Telephone Number:		
Street Address: (STREET NO. & NAME)		City:	State:	County:
		Mt. Morris	MI	Genesee

#### II. CONTRACTOR / HOMEOWNER INFORMATION

<input type="checkbox"/> CONTRACTOR <input type="checkbox"/> HOMEOWNER	Name of Contractor or Homeowner:	License Number:		
Expiration Date:	Local License Number:	Expiration Date:		
Street Address: (STREET NO. & NAME)		City:	State:	Zip Code:
Telephone:	Cell Number:	Federal Employer ID Number:		
Workers compensation Insurance Carrier:		MESC Employer Number:		

#### III. TYPE OF JOB

<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> GOVERNMENT <input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> (1) AND (2) FAMILY DWELLINGS <input type="checkbox"/> MULTIPLE FAMILY _____ # OF UNITS <input type="checkbox"/> ALTERATION / RE-MODEL <input type="checkbox"/> MOBILE HOME SETUP	<input type="checkbox"/> MODULAR HOME SETUP <input type="checkbox"/> OTHER (des) _____	<input type="checkbox"/> SERVICE ONLY <input type="checkbox"/> SPECIAL INSPECTION ONLY
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#### IV. PLAN REVIEW REQUIRED

Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet.

What is the rating of the service or feeder in ampere? \_\_\_\_\_  
What is the building size in square feet? \_\_\_\_\_

**HAVE PLANS BEEN SUBMITTED?**  YES  NO  NOT REQUIRED

(See below for plan review requirements before completing this section)

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act. No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal except:

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than \$15,000

**PLANS MUCH BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

#### V. CONTRACTOR SIGNATURE

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125 1523AA, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violations of Section 23a are subject to civil fines.

Signature of Licensee: X	Date:
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#### VI. HOMEOWNER AFFIDAVIT AND SIGNATURE

I hereby certify the electrical work described on this permit application is being INSTALLED BY MYSELF IN MY OWN HOME which I am living or about to occupy. All work shall be installed in accordance with the Electrical Code and SHALL NOT BE ENCLOSED, COVERED UP, OR PUT INTO OPERATION until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Homeowner: X	Date:
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**VII. FEE CLARIFICATION**

**ITEM #17 MOBILE HOME UNIT SITE.**  
 When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee, and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a pre-manufactured mobile home or a pre-manufactured home on private property, a permit must include the application fee, service and feeder.

**ONE INSPECTION FEE IS REQUIRED ON ALL APPLICATIONS**

	FEE	ITEMS	TOTAL
Residential Home Flat Rate Includes Application Fee & (3) Inspections	\$300		
Application Fee	\$75		
Service Through 200 AMP	\$10		
200 AMP Through 600 AMP	\$15		
600 AMP Through 800 AMP	\$20		
800 AMP Through 1200 AMP	\$25		
Over 1200 AMP GFI Only	\$50		
Circuits	\$5 ea		
Lighting Fixtures (per 25)	\$6		
Furnace, Unit Heater	\$5		
Dishwasher, Garbage Disposal, etc..	\$5		
Electrical Heating Units	\$4 ea		
Power Outlets (range, dryer, etc..)	\$7		
Signs (unit, neon, letter)	\$40		
Feeders-Bus Ducts, etc.. (per 50)	\$6		
Air Conditioning	\$10		
Special/Safety Inspection	\$50		

	FEE	ITEMS	TOTAL
Mobile Home Park Sites	\$100		
Units up to 20 KVA & HP	\$6		
Units 21 to 50 KVA or HP	\$10		
Units 51 and Over	\$12		
Fire Alarms up to 10 Devices	\$50		
Fire Alarms 11 to 20 Devices	\$100		
Fire Alarms Over 20 Devices	\$5 ea		
Data/Telecommunication Outlet	\$5 ea		
Energy Retrofit - Temp Controls	\$45		
Conduit Only or Grounding Only	\$45		
Each Inspection	\$75		

<b>TOTAL FEES:</b>	\$	.
<b>AMOUNT PAID:</b>	\$	.
<b>BALANCE DUE:</b>	\$	.

**VIII. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Electrical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Electrical Code. No work shall be concealed until it has been inspected. When ready for an inspection, call the city providing as much notice as possible. The City will need the job location and permit number. When a permit is issued, the permit number will be prefixed by an PE.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit, or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF A PREVIOUS INSPECTIONS. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

opportunity provider and employer."  
 The department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.