

CITY OF MT. MORRIS
Downtown Development Authority Meeting
November 15th, 2023
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Vice-Chairperson, Rich Young
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES:** Regular meeting minutes of October 18th, 2023.
- 6. COMMUNICATION:**
None.
- 7. APPROVAL OF TREASURER REPORT**
- 8. PUBLIC COMMENT**
- 9. UNFINISHED BUSINESS:**
 - a. 2023 Wreath Contest
- 10. NEW BUSINESS:**
 - a. Kiwanis Club of Mt. Morris “Holiday Night”
 - b. Discussion on options to update downtown light posts
- 11. PUBLIC COMMENT**
- 12. DDA MEMBER COMMENTS**
- 13. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

Lou Templeton stated that we have decided to just keep it to the businesses of the city. She also questioned how we informed everyone last year of the wreath contest.

City Clerk Spencer Lewis stated that he and Shirley Corcoran sat down and came up with a list of businesses within the city and surrounding areas, and everyone went around and handed out flyers. Spencer stated he will check with Heather VanFleet from the library and get dates straightened out, and have the flyers ready ASAP.

b. Discussion on options to upgrade downtown light posts

Lou Templeton stated that she had spoken with DPW Superintendent Paul Zumbach, and he was going to get us some quotes on poles, but that you could expect to pay around \$2500.00 per pole.

DPW Superintendent Paul Zumbach stated that the ones we have now are at least 20 years old, if not more, and they do not have a lot of support at the ground, only a spike that drives into the ground.

Rich Young questioned if this cost for new light posts is solely the D.D.A. responsibility? Or, could it be brought to councils attention and maybe be a joint effort?

PUBLIC COMMENT

Wayne Walter, Band Boosters – Wayne questioned when the downtown Christmas event will be going on for the Kiwanis Club?

DDA MEMBER COMMENTS:

Shirley Corcoran stated that event will be on December 2nd.

Chris Dixon mentioned that the D.D.A. should try to look into having some kind of winter events as we do the food trucks in the summer months.

Rich Young stated that he will inquire about some light posts options as well.

City Clerk Spencer Lewis asked if someone could please make a motion to purchase a couple new antennas for the downtown sign, as it is not uploading content again.

A motion was made by Rich Young, seconded by Chris Dixon to purchase new antennas for the downtown sign up to \$100.00.

Roll call:

_____6____	_____0____	_____4____
Ayes	Nays	Absent
		(Joyce Bartos)
		(Matt Gunn)
		(Mike Cummings)
		(Mayor Sara Dubey)

Motion Carried.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:05 p.m.**

Spencer Lewis, City Clerk



CITY OF MT MORRIS
11649 N SAGINAW ST
MT MORRIS MI 48458-2020

Have a Question or Concern?

Stop by your nearest
Huntington office or
contact us at:

1-800-480-2001

www.huntington.com/
businessresources

Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From: 10/01/23 to 10/31/23		Beginning Balance	\$54,274.12
Days in Statement Period 31		Credits (+)	752.61
Average Ledger Balance* 54,895.17		Regular Deposits	50.00
Average Collected Balance* 54,894.36		Electronic Deposits	702.61
* The above balances correspond to the service charge cycle for this account.		Debits (-)	92.48
		Electronic Withdrawals	92.48
		Ending Balance	\$54,934.25

Deposits (+)

Account:-----2498

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
10/05	25.00	175361345	Brch/ATM	10/19	25.00	175361327	Brch/ATM

Other Credits (+)

Account:-----2498

Date	Amount	Description
10/04	665.06	BUS ONL TFR FRM CHECKING 100423 XXXXXXXX1399
10/17	37.55	BUS ONL TFR FRM CHECKING 101723 XXXXXXXX1399

Other Debits (-)

Account:-----2498

Date	Amount	Description
10/19	25.00	BUS ONL TFR TO CHECKING 101923 XXXXXXXX6787
10/23	67.48	BUS ONL TFR TO CHECKING 102323 XXXXXXXX6790

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
09/30	54,274.12	10/05	54,964.18	10/19	55,001.73
10/04	54,939.18	10/17	55,001.73	10/23	54,934.25

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023		ACTIVITY FOR MONTH 10/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-402.000	CURRENT PROPERTY TAXES	15,000.00	15,717.51	695.60	(717.51)	104.78		
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00	7.01	7.01	92.99	7.01		
248-000-672.000	OTHER REVENUE	0.00	993.43	25.00	(993.43)	100.00		
248-000-675.100	FOOD TRUCK REVENUE	1,800.00	1,975.00	0.00	(175.00)	109.72		
Total Dept 000		16,900.00	18,692.95	727.61	(1,792.95)	110.61		
TOTAL REVENUES								
		16,900.00	18,692.95	727.61	(1,792.95)	110.61		
Expenditures								
Dept 103 - AUTHORITY BOARD								
248-103-701.000	SALARY & WAGES	6,000.00	1,312.14	53.96	4,687.86	21.87		
248-103-714.000	FRINGE BENEFITS	2,500.00	358.60	13.52	2,141.40	14.34		
248-103-740.000	OPERATING EXPENSE	4,000.00	1,476.92	0.00	2,523.08	36.92		
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00	700.00	0.00	800.00	46.67		
248-103-940.000	RENTAL	1,200.00	211.08	0.00	988.92	17.59		
248-103-970.000	CAPITAL OUTLAY	2,000.00	0.00	0.00	2,000.00	0.00		
Total Dept 103 - AUTHORITY BOARD		17,200.00	4,058.74	67.48	13,141.26	23.60		
TOTAL EXPENDITURES								
		17,200.00	4,058.74	67.48	13,141.26	23.60		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		16,900.00	18,692.95	727.61	(1,792.95)	110.61		
TOTAL EXPENDITURES		17,200.00	4,058.74	67.48	13,141.26	23.60		
NET OF REVENUES & EXPENDITURES		(300.00)	14,634.21	660.13	(14,934.21)	4,878.07		



Come one, come all and join in the Mt. Morris DDA Wreath Contest.

We, the Mt. Morris DDA, are happy to be sponsoring the Wreath Contest again.

*Size of the wreath must be 36", with your own custom design.

*Please have your name and phone number attached to the back to be able to be contacted.

*Deliver your wreath to the Mt. Morris Library on November 17th or 18th from 9:15a.m. – 4:45p.m.

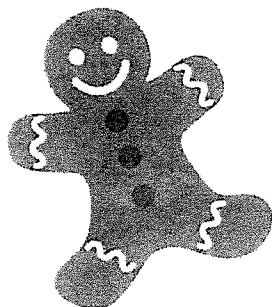
As being a business owner in Mt. Morris City & the surrounding areas, we invite you to participate in our **2023 Wreath Decorating Contest!!**

Winner will receive a first-place trophy to display all year in their business.

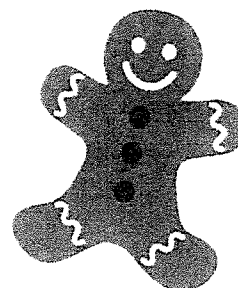
*First 17 wreaths delivered will be hung from the city light posts, and remaining wreaths will be displayed at the library.



Kiwanis Club of Mt. Morris



2023 Mt. Morris "Holiday Night" Saturday December 2nd



6:00pm to 8:00pm

Mt. Morris Kiwanis Club are planning the 12th Annual "Holiday Night," an event to kick off the 2023 Holiday Season.

As your business is located in Mt. Morris, please take the time to fill out the information below so that things can run smoothly all evening.

YOUR PARTICIPATION will help to keep this event **FREE & SAFE** for our entire community.

How would you like to participate in **Holiday Night 2023**?

Would you like to host an event or refreshment in your business? Yes _____ No _____

If yes what will you be doing so we don't duplicate: _____

Would you like the Kiwanis to provide an event, activity in your business?

Yes _____ No _____

PLEASE RETURN THESE NO LATER THAN NOVEMBER 22nd. You may also contact Kendra Meuhlen(810-591-8701) kmeuhlen@mtmorrischools.org for more information. Return to Kiwanis club of Mt. Morris PO Box 536 Mt. Morris, Michigan 48458.

Thank you for your consideration and support. We could not succeed without your generosity.

Respectfully,

Kiwanis Club of Mt. Morris

If you are unable to participate please consider a sponsorship (on the back).

Sponsorship

2023 Mt. Morris "Holiday Night"

Sponsorship Registrations must be received by Wednesday, November 22nd 2023

Company Name: _____ Address: _____

Contact Person: _____ Phone Number: _____

How would you like to participate in Unwrapped 2023?

Would you like to host an event or refreshment in your business? Yes _____ No _____

If yes what will you be doing so we don't duplicate: _____

Would you like the Kiwanis to provide an event, activity in your business?

Yes _____ No _____

Food Sponsorship

- Company name in event brochure
 - Company name on Facebook page
 - Company name posted as sponsor for specific activity
- \$500.00**

Hot Chocolate Sponsorship

- Company name in event brochure
 - Company name on Facebook page
- \$250.00**

Cookie Sponsorship

- Company name in event brochure
 - Company name on Facebook page
- \$100.00**

Craft Sponsorship

- Company name in event brochure
 - Company name on Facebook page
- \$75.00**

I'm not able to sponsor but please use my donation where it's needed the most _____

Return this page to the address below with a check payable to:

Kiwanis Club of Mt. Morris
PO Box 536
Mt. Morris, MI 48458

Kiwanis Club of Mt. Morris

"Holiday Night"

The Kiwanis Club of Mt. Morris are having the 12th annual "Mt. Morris Holiday Night". This event to kick off the 2023 Holiday Season on Saturday December 2nd, from 6:00pm to 8:00pm. Students, citizens, local businesses and civic groups will join us to transform our downtown into a "Holiday Night". Fun activities include but not limited to cookie decorating kit, Copper Beach Farms, face painting, crafts, pictures with Santa bring your cameras, and much, much, much more!

Your sponsorship will help to keep this event FREE & SAFE for our entire community.

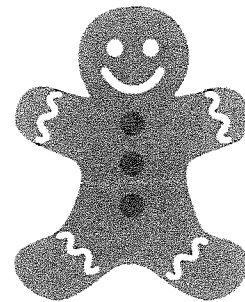
We humbly ask for your sponsorship of the 12th annual "**Holiday Night**". All sponsorship will include your business name in our "**Holiday Night**" brochure. Certain levels of sponsorship will have businesses listed on our Facebook page, displayed as activity sponsor. Sponsorships are due by Wednesday November 22nd , 2023.

Sponsorships may be mailed to:

Kiwanis Club of Mt. Morris

PO Box 536

Mt. Morris, MI 48458



You may also contact Kendra Meuhlen (810-591-8701) kmeuhlen@mtmorrisschools.org or more information.

Thank you for your consideration and support. We could not succeed without your generosity.

Respectfully,

Kiwanis Club of Mt. Morris