

**CITY OF MT. MORRIS  
CITY COUNCIL AGENDA  
11649 N. Saginaw Street  
Mt. Morris, MI 48458  
September 25<sup>th</sup>, 2023  
7:00 P.M.**

**1. MEETING CALLED TO ORDER:** Mayor Sara Dubey

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

- a. Approval of regular meeting minutes from September 11<sup>th</sup>, 2023.

**6. COMMUNICATIONS:**

None.

**7. APPROVAL OF WARRANT:** Approval of Warrant #23-22 in the amount of \$103,261.70

**8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).**

**9. UNFINISHED BUSINESS:**

None.

**10. NEW BUSINESS:**

- a. **RESOLUTION 23-30:** MCOLES Grant
- b. **RESOLUTION 23-31:** Establishing Early Voting Location
- c. **MML Liability and Property Pool Board of Directors election**

**11. PUBLIC COMMENT (Five Minute Time Limit).**

**12. COUNCIL MEMBER AND STAFF COMMENTS**

**13. ADJOURNMENT**

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.**

**CITY OF MT. MORRIS**  
**CITY COUNCIL – REGULAR MEETING**  
**September 11<sup>th</sup>, 2023**

At **7:00 p.m.**, Mayor Sara Dubey called the Regular Council Meeting to order.

**PRESENT:** Black, Templeton, Smith, Vance, Walter, Sorensen, and Dubey.

**ABSENT:** None.

**OTHERS:** City Manager/Treasurer Vicki Corlew, Police Chief Kevin Mihailoff, DPW Superintendent Paul Zumbach, and City Clerk Spencer Lewis.

The Pledge of Allegiance.

**ROLL CALL:**

None.

**APPROVAL OF AGENDA:**

A motion was made by Councilmember Vance and seconded by Councilmember Walter to approve the agenda.

All ayes.

Motion carried.

**APPROVAL OF MINUTES:**

A motion was made by Councilmember Black and seconded by Councilmember Sorensen to approve the regular meeting minutes from August 28<sup>th</sup>, 2023.

All ayes.

Motion carried.

**COMMUNICATIONS:**

Mayor Sara Dubey stated that the City of Mt. Morris has proclaimed September 2023 to be Childhood Cancer Awareness Month.

**APPROVAL OF WARRANT:**

A motion was made by Councilmember Templeton and seconded by Councilmember Smith to approve **Warrant #23-21 in the amount of \$135,850.03.**

Roll call:                \_\_\_\_7\_\_\_\_ Ayes                \_\_\_\_0\_\_\_\_ Nays                \_\_\_\_0\_\_\_\_ Absent

Motion Carried.

**PUBLIC COMMENT:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**a. RESOLUTION 23-29: Plante Moran Cybersecurity Assessment**

A motion was made by Councilmember Sorensen and seconded by Councilmember Vance to approve resolution 23-29.

Roll call:                \_\_\_\_7\_\_\_\_ Ayes                \_\_\_\_0\_\_\_\_ Nays                \_\_\_\_0\_\_\_\_ Absent

Motion Carried.

**b. Set Halloween Trick-or-Treating Hours; Tuesday, October 31<sup>st</sup>, 6-8 p.m.**

A motion was made by Councilmember Walter, seconded by Councilmember Sorensen to approve and set the Halloween Trick-or-Treating Hours from 6-8 p.m. on Tuesday, October 31<sup>st</sup>, 2023.

Councilmember Vance questioned why it was only from 6-8?

City Manager/Treasurer Vicki Corlew stated that it has always been that way as long as she can remember.

Roll call:               6    Ayes                     1    Nays                     0    Absent  
  (Vance)

Motion Carried.

**PUBLIC COMMENT:**

**Kassie Keeler, 518 Walnut** – Kassie stated she was here to discuss her lawn mowing invoice she had received for \$230.00. She does know that her grass was a little long, but not longer than 9 inches. Also, she never received any sort of notice that it was going to be done.

**COUNCIL MEMBER AND STAFF COMMENTS:**

Councilmember Walter thanked the public for coming to the meeting tonight.

Councilmember Vance stated that we should look into getting awnings in the parking lot to protect the police cruisers from the weather. Additionally, he thanked the public for attending.

Councilmember Black stated that she saw in Paul's report that Lake State Railroad requested one of the crossings be rebuilt, and was curious on if we were pursuing this?

City Manager/Treasurer Vicki Corlew stated yes, we are completing that and filling out the paperwork.

Councilmember Templeton stated that the DDA hosted their last foot truck event last week to end the year. She also announced that the Historical Society is holding their annual horse races at St. Mary's on October 14<sup>th</sup>.

City Manager/Treasurer Vicki Corlew stated that she is working with our engineer to do a sketch and rough estimate on replacing the entire parking lot here at city hall, adding a handicap ramp, and possibly an awning.

Mayor Dubey stated to Miss Keeler that she understands the lawn mowing is a big subject every summer, and she does believe it is important to receive a notice. She would like to revisit that ordinance.

**ADJOURNMENT:**

With no further business, the council meeting was adjourned at 7:13 p.m.

Spencer Lewis, City Clerk

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	8,232.43	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	HUMANA HEALTH PLAN INC	DENTAL/VISION INSURANCE	1,309.70	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	MML WORKER'S COMP FUND	PAYROLL AUDIT 2022-2023	1,805.00	
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	STANDARD INSURANCE COMPA	INSURANCE - OCTOBER	962.80	
Total For Dept 000				12,309.93	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	125.00	
101-215-740.000	OPERATING EXPENSE	US BANK EQUIPMENT FINANC	COPIER LEASE	98.77	
101-215-740.000	OPERATING EXPENSE	XTREME SHREDS	PAPER SHREDDING	20.00	
101-215-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	10.1.2023 - 12.31.2023 SERVICE FEES	115.00	
101-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	2,156.84	
101-215-874.000	RECIEPT TO 731.00.00.9999.28620	GENESEE COUNTY TREASURER	LINA - SEPTEMBER	23.00	
101-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	72.38	
Total For Dept 215 ADMINISTRATION				2,610.99	
Dept 253 TREASURER					
101-253-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	62.50	
Total For Dept 253 TREASURER				62.50	
Dept 265 CITY HALL & GROUNDS					
101-265-740.000	OPERATING EXPENSE	ACTION MUNICIPAL SUPPLY	TOILET PAPER	87.25	
101-265-801.000	PROFESSIONAL SERVICES	CURBCO	AUGUST 2023 STREET SWEEPING	270.00	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL GAS	6.36	
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	CITY HALL ELEC.	563.88	
Total For Dept 265 CITY HALL & GROUNDS				927.49	
Dept 267 OTHER CITY PROPERTY					
101-267-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	11800 N SAGINAW	68.41	
Total For Dept 267 OTHER CITY PROPERTY				68.41	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	62.50	
101-305-740.000	OPERATING EXPENSE	US BANK EQUIPMENT FINANC	COPIER LEASE	196.94	
101-305-740.000	OPERATING EXPENSE	XTREME SHREDS	PAPER SHREDDING	20.00	
101-305-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	10.1.2023 - 12.31.2023 SERVICE FEES	115.00	
101-305-915.000	MEMBERSHIP & DUES	MAGLOCLEN, INC.	07.01.23 - 06.30.24 - MEMBERSHIP FEE	400.00	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LOUIE'S TOWING & AUTO RE	OIL CHANGE - DURANGO	52.00	
101-305-991.000	DEBT SERVICE - PRIN	US BANK EQUIPMENT FINANC	COPIER LEASE	130.49	
Total For Dept 305 POLICE DEPARTMENT				976.93	
Dept 336 FIRE DEPARTMENT					
101-336-801.000	PROFESSTONAL SERVICES	GENESEE TOWNSHIP	FTRE DEPARTMENT 07.01.23 - 09.30.2023	12,500.00	
101-336-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	10.1.2023 - 12.31.2023 SERVICE FEES	115.00	
Total For Dept 336 FIRE DEPARTMENT				12,615.00	
Dept 441 PUBLIC WORKS					
101-441-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	10.1.2023 - 12.31.2023 - SERVICE FEES	55.00	
101-441-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	59.72	
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	DPW GARAGE	205.58	
Total For Dept 441 PUBLIC WORKS				320.30	
Dept 790 LIBRARY					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 790 LIBRARY					
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	310.94	
		Total For Dept 790 LIBRARY		310.94	
		Total For Fund 101 General		30,202.49	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-801.000	PROFESSIONAL SERVICES	CURBCO	AUGUST 2023 STREET SWEEPING	2,000.00	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		2,000.00	
		Total For Fund 202 Major Street		2,000.00	
Fund 203 Local Street					
Dept 463 STREET ROUTINE MAINTENANCE					
203-463-740.000	OPERATING EXPENSE	HOME DEPOT CREDIT SERVIC	CONCRETE MIX - HUGH ST	166.21	
203-463-801.000	PROFESSIONAL SERVICES	CURBCO	AUGUST 2023 STREET SWEEPING	1,200.00	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		1,366.21	
		Total For Fund 203 Local Street		1,366.21	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 103 AUTHORITY BOARD					
248-103-740.000	OPERATING EXPENSE	VIC'S PARTY RENTAL, LLC	SEPTEMBER PORT-A-POTTY	300.00	
		Total For Dept 103 AUTHORITY BOARD		300.00	
		Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		300.00	
Fund 590 SEWER FUND					
Dept 215 ADMINISTRATION					
590-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	125.00	
590-215-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	10.1.2023 - 12.31.2023 - SERVICE FEES	55.00	
590-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	59.71	
590-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	746.33	
590-215-874.000	810-257-3857	GENESEE COUNTY TREASURER	LINA - SEPTEMBER	11.50	
590-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	72.37	
		Total For Dept 215 ADMINISTRATION		1,069.91	
		Total For Fund 590 SEWER FUND		1,069.91	
Fund 591 Water Fund					
Dept 000					
591-000-255.000	WATER DEPOSITS PAYABLE	CITY OF MT. MORRIS	WATER DEPOSIT REFUND - 415 ROOSEVELT	153.07	
591-000-255.000	WATER DEPOSITS PAYABLE	MARLON REED JR.	WATER DEPOSIT REFUND - 415 ROOSEVELT	96.93	
		Total For Dept 000		250.00	
Dept 215 ADMINISTRATION					
591-215-740.000	OPERATING EXPENSE	PURCHASE POWER	POSTAGE	125.00	
591-215-825.000	MAINTENANCE AGREEMENTS	SOLUCIENT SECURITY SYSTE	10.1.2023 - 12.31.2023 - SERVICE FEES	55.00	
591-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	59.72	
591-215-874.000	RETIREE INSURANCE BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	746.33	
591-215-874.000	ATTN: KRISTIE PRIMEAU	GENESEE COUNTY TREASURER	LINA - SEPTEMBER	11.50	
591-215-991.000	COPIER	US BANK EQUIPMENT FINANC	COPIER LEASE	72.37	
		Total For Dept 215 ADMINISTRATION		1,069.92	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 Water Fund					
Dept 537 WATER DISTRIBUTION					
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	45.19	
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	45.19	
591-537-740.000	OPERATING EXPENSE	GENESEE COUNTY DRAIN COM	WATER SAMPLING	207.00	
591-537-740.000	OPERATING EXPENSE	USA BLUE BOOK	CHLORINE REAGENT SET	91.62	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	310 W. MT MORRIS	33.27	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	321 LINCOLN	32.95	
591-537-921.000	COST OF WATER	GENESEE COUNTY DRAIN COM	AUGUST 2023	59,362.08	
591-537-932.000	REPAIR & MAINTENANCE - VEHICL	ROD'S MOBILE TIRE SERVIC	BACKHOE REPAIRS	1,635.00	
		Total For Dept 537 WATER DISTRIBUTION		61,452.30	
		Total For Fund 591 Water Fund		62,772.22	
Fund 703 Current Tax Collection Fund					
Dept 000					
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC CENTRALIZED RE	2023 TAX REFUNDS 57-01-576-064, 57-01	5,550.87	
		Total For Dept 000		5,550.87	
		Total For Fund 703 Current Tax Collection Fund		5,550.87	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General	30,202.49	
			Fund 202 Major Street	2,000.00	
			Fund 203 Local Street	1,366.21	
			Fund 248 DOWNTOWN DEVE	300.00	
			Fund 590 SEWER FUND	1,069.91	
			Fund 591 Water Fund	62,772.22	
			Fund 703 Current Tax C	5,550.87	
			Total For All Funds:	103,261.70	

**CITY OF MT. MORRIS  
RESOLUTION 23-30**

- WHEREAS: The Michigan Commission on Law Enforcement Standards (MCOLES) has received funding for grants to law enforcement agencies to assist with hiring and sending an employed recruit to a basic law enforcement training academy, and;
- WHEREAS: The grant will pay for up to \$24,000 in recruit salary and academy enrollment fees, and:
- WHEREAS: The City of Mt. Morris Police Department does have an applicant they would like to send through the academy under this grant program, and;
- WHEREAS: The applicant he has been deemed qualified and eligible, and he has been selected by the Chief of Police to occupy said position subject to the terms and conditions hereinafter set forth, and;

NOW THEREFORE, BE IT RESOLVED:

1. The applicant shall attend the Police Academy, at the program beginning in early January 2024 and the tuition of \$8,921.00 plus needed equipment shall be paid by the city, and reimbursed by MCOLES, subject to the repayment provision hereinafter set forth, and
2. The applicant shall receive pay while attending the Academy for a period of seventeen (17) weeks at an hourly rate of \$20.00 per hour subject to normal governmental withholdings and other applicable payroll rules and regulation, with \$4,000 being reimbursed by MCOLES, and
3. Upon successful completion of the Academy and upon receiving full certification after passing the required State of Michigan test, the applicant shall become a full-time police officer subject to the terms and conditions of the POLC Contract, it being understood that prior to said point he shall not be a member of the police bargaining unit,
4. It is understood the applicant will execute an appropriate contract to the affect that if they leave the City of Mt. Morris employment in less than five (5) years from the date that they become a member of the bargaining unit, they shall repay the cost of the academy, above set forth.

BE IT FURTHER RESOLVED:

That, the Manager, Treasurer and Chief of Police will take appropriate action pursuant hereto.

Moved by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held on September 25th, 2023 at 7:00 p.m.

\_\_\_\_\_ Yea

\_\_\_\_\_ Nay

\_\_\_\_\_ Absent

\_\_\_\_\_  
Sara Dubey, Mayor

\_\_\_\_\_  
Spencer Lewis, City Clerk



**RESOLUTION NO. 23-31**  
**Resolution Establishing Early Voting Precinct**

At a regular meeting of the City of Mt. Morris, County of Genesee, State of Michigan, held at the City of Mt. Morris Offices Building, City of Mt. Morris, Michigan, on the 25<sup>th</sup> day of September, 2023 at 7:00 o'clock p.m.,

Present Members:

Absent Members:

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**Whereas** the voters in the State of Michigan, on November 8, 2022, approved the passage of Proposal 22-2, which in part, entitles registered voters to vote in every State and Federal election in person at an early voting site prior to election day; and

**Whereas**, Proposal 22-2 requires that Early Voting sites must be open for nine (9) consecutive days beginning on the second Saturday before the election and ending on the Sunday before the election, for at least eight hours each day; and

**Whereas** the Secretary of State requires that all early voting dates and times be posted forty-five (45) days prior to every election; and

**Whereas** the City Clerk, Spencer Lewis recommends that the Early Voting Precinct for all City of Mt. Morris registered voters be held at City of Mt. Morris City Hall, 11649 N. Saginaw St., Mt. Morris, MI 48458 as it meets all polling place requirements set forth in Proposal 22-2.

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF MT. MORRIS, GENESEE COUNTY, MICHIGAN:**

1. The City of Mt. Morris Early Voting Precinct is established and will be located at City of Mt. Morris City Hall, 11649 N. Saginaw St., Mt. Morris, MI 48458 for registered voters in the City of Mt. Morris.

2. The Early Voting Precinct for State and Federal Elections will be open for nine (9) consecutive days beginning the second Saturday before election day through the Sunday before election day during the hours of Monday - Thursday 9a.m.-5 p.m. & Friday - Sunday 7a.m.-3p.m.

3. The City Clerk shall post all early voting dates and times as well as the location of the Early Voting Precinct at least forty-five (45) days prior to every election.

\_\_\_\_\_ Yea                      \_\_\_\_\_ Nay                      \_\_\_\_\_ Absent

\_\_\_\_\_  
Sara Dubey, Mayor

\_\_\_\_\_  
Spencer Lewis, City Clerk

**RESOLUTION DECLARED ADOPTED**

STATE OF MICHIGAN            )

                                  Ss:    )

COUNTY OF GENESEE            )

I, Spencer Lewis, the duly qualified and acting Clerk of the City of Mt. Morris, Genesee County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Mt. Morris at a regular meeting held on the 25th day of September, 2023.

\_\_\_\_\_  
Spencer Lewis, City Clerk

To: Members of the MML Liability & Property Pool  
From: Michael J. Forster, Fund Administrator  
Date: September 11, 2023  
Subject: Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Three (3) incumbent Directors have agreed to seek re-election. You may also write in one or more candidates if you wish.


A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 10<sup>th</sup>. Alternately, you may complete your ballot online:

Go to [www.mml.org](http://www.mml.org). At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Liability & Property Pool*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster  
Pool Administrator  
mforster@mml.org

We love where you live.



## THE CANDIDATES

### Three-year terms beginning January 1, 2024



**George Bosanic, City Manager, City of Greenville**

George has nearly 35 years of experience as a municipal official with over 30 years serving as the city manager of the City of Greenville. George has served in leadership roles on numerous local boards and commissions over the years and is a past board member of the MML Workers' Compensation Fund Board. He is a member of the Michigan Local Government Management Association and International City Management Association. George is seeking re-election to his second term.



**Sue Osborn, Mayor, City of Fenton**

Sue has over thirty-eight years of experience as a municipal official, serving as mayor of the City of Fenton for the last twenty-five. She was appointed to Fenton's city council in 1985 and has been a continuous member since that time. Previously, she was a member of the Planning Commission from 1978-1985. Sue is a member of the Michigan Association of Mayors, a member of the National League of Cities and serves as Vice-Chair of the FAIR (Finance, Administration and Intergovernmental Affairs) for the National League of Cities. She is also active in several local and regional civic organizations. Sue is seeking re-election to her fourth term.



**David Post, Village Manager, Village of Hillman**

Dave has more than twenty-eight years' experience as a municipal official, serving as the manager in the Village of Hillman. Dave is a past member of the Michigan Municipal League Board of Trustees and several MML committees. He is currently a member of the Northeast Michigan Council of Governments board and is active in several local and regional civic organizations, including the Communities First Fund (chair), the Hillman Community Radio board and the Wheels Car Club. Dave is seeking re-election to his fourth term.

Michigan Municipal League  
Liability & Property Pool

OFFICIAL BALLOT - 2023

Vote for three Directors by marking the line to the left of the name for three-year terms beginning January 1, 2024.

\_\_\_\_\_ George Bosanic, Incumbent  
Manager, City of Greenville

\_\_\_\_\_ Sue Osborn, Incumbent  
Mayor, City of Fenton

\_\_\_\_\_ Dave Post, Incumbent  
Manger, Village of Hillman

\_\_\_\_\_  
Write-in Candidate

I hereby certify that:

\_\_\_\_\_  
(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Director of the Michigan Municipal League Liability and Property Pool.

\_\_\_\_\_  
Official Signature  
Date:

Ballot deadline:  
November 10, 2023