CITY OF MT. MORRIS CITY COUNCIL AGENDA

11649 N. Saginaw Street Mt. Morris, MI 48458 June 26th, 2023 7:00 P.M.

- 1. MEETING CALLED TO ORDER: Mayor Sara Dubey
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES
 - a. Approval of regular meeting minutes from June 12th, 2023.
- 7. COMMUNICATIONS:

None.

- 8. APPROVAL OF WARRANT: Approval of Warrant #23-13 in the amount of \$87,854.46
- 9. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).
- 10. UNFINISHED BUSINESS:

None.

- 11. NEW BUSINESS:
 - a. RESOLUTION 23-23: Fiscal Year 2022/2023 Budget Amendment
- 12. PUBLIC COMMENT (Five Minute Time Limit).
- 13. COUNCIL MEMBER AND STAFF COMMENTS
- 14. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS CITY COUNCIL – REGULAR MEETING June 12th, 2023

At 7:00 p.m., Mayor Sara Dubey called the Regular Council Meeting to order. PRESENT: Templeton, Black, Smith, Sorensen, and Dubey. Heidenfeldt and Vance ABSENT: City Attorney Amanda Doyle, Police Chief Kevin Mihailoff, City Manager/Treasurer Vicki **OTHERS:** Corlew and City Clerk Spencer Lewis. The Pledge of Allegiance. **ROLL CALL:** A motion was made by Councilmember Templeton and seconded by Councilmember Sorensen to approve absent members listed above. All ayes. Motion carried. APPROVAL OF AGENDA: A motion was made by Councilmember Templeton and seconded by Councilmember Black to approve the agenda. All ayes. Motion carried. APPROVAL OF MINUTES: A motion was made by Councilmember Sorensen and seconded by Councilmember Smith to approve the regular meeting minutes from May 22nd, 2023. All ayes. Motion carried. **COMMUNICATIONS:** None. APPROVAL OF WARRANT: A motion was made by Councilmember Sorensen and seconded by Councilmember Black to approve Warrant #23-12 in the amount of \$157,889.80 Councilmember Templeton questioned what it was that came out of the D.D.A? City Manager/Treasurer Vicki Corlew stated that from the D.D.A. fund, invoices for port-a-potty's, concrete, and hometown hero banners were paid. 5 Ayes Roll call: 0 Nays Absent (Heidenfeldt)

(Vance)

Motion Carried.

PUBLIC COMMENT:

None.

UNFINISHED BUSINESS:

None.

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NEW BUSINESS:

a. PUBLIC HEARING: Solid Waste Rate Increase

A motion was made by Councilmember Sorensen and seconded by Councilmember Black to open the public hearing at 7:04 p.m.

All ayes.

Motion Carried.

Councilmember Templeton questioned if the increase was per household?

City Manager/Treasurer Vicki Corlew stated yes, it is increases for every household in the city.

A motion was made by Councilmember Sorensen and seconded by Councilmember Black to close the public hearing at 7:05 p.m.

All ayes.

Motion Carried.

b. RESOLUTION 23-22: Approval of Solid Waste Rate Increase

A motion wresolution 2	as made by (3-22.	Council	member	Black	and secon	ded b	y Council	member '	Templetor	to approve
Roll call:		5	_Ayes			_0	_Nays		2_ (Heidenf	Absent
									(Vance)	eidt)
									(vance)	

Motion Carried.

c. PUBLIC HEARING: Removal for cause of Planning Commission Member

A motion was made by Councilmember Black and seconded by Councilmember Sorensen to open the public hearing at 7:06 p.m.

All ayes.

Motion Carried.

Councilmember Templeton questioned if the planning commission member ever responded to any of the emails, letters, or phone calls?

City Clerk Spencer Lewis stated no he did not. Multiple phone calls, emails, and letters were sent with no correspondence back whatsoever. The last planning commission meeting that was attended was in October of 2021.

Wayne Walter, 12338 Parklane – Wayne questioned if this is how a removal of a board member works?

City Manager/Treasurer Vicki Corlew stated yes, once the planning commission members have recommended to council to hold a public hearing for removal for cause, a notice is published in the local newspaper, the public hearing is held, and then council makes their determination.

A motion was made by Councilmember Black and seconded by Councilmember Templeton to close the public hearing at 7:09 p.m.

Council Minutes June 12 th , 2023. Page Three.		
d. City Council discussion and action of removal for	r cause of Planning (Commission member
A motion was made by Councilmember Black and seconder commission member Kenneth Andrews from the planning of		
Roll call:5Ayes0	Nays	2Absent (Heidenfeldt) (Vance)
Motion Carried.		
PUBLIC COMMENT:		
Julie Kowalec, 12313 Parklane – Julie stated that the city implementation of electing charging stations within the city charge their cars, and visit local businesses while their car is	. It would be a good	
Wayne Walter, 12338 Parklane – Wayne stated that he is City of Mt. Morris. He has contacted a few different gyms,		
COUNCIL MEMBER AND STAFF COMMENTS:		
Councilmember Black thanked the public for attending the	meeting today.	
Councilmember Templeton also thanked the public for com	ing tonight.	
Police Chief Mihailoff stated that recently there was a lot of Cemetery, that they are looking into. Also, he offered cong kidnapping suspect last weekend.		-
Mayor Dubey thanked the public for attending, and stated the	nat the food-truck eve	ent turned out great on June 2 ⁿ
ADJOURNMENT:		
With no further business, the council meeting was adjourne	d at 7:20 p.m.	
Spencer Lewis, City Clerk		

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS

EXP CHECK RUN DATES 06/22/2023 - 06/22/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

WARRANT 23-13

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GL Number	Invoice Line Desc	WARRANT 23-13 Vendor	Invoice Description	Amount	Check #
Fund 101 General Dept 000 101-000-066.000 101-000-066.000 101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS UNDISTRIBUTED FRINGE BENEFITS UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK HUMANA HEALTH PLAN INC STANDARD INSURANCE COMPA	HEALTH INSURANCE - JULY DENTAL/VISION INSURANCE - JULY LIFE & DISABILITY INSURANCE - JULY	8,758.53 1,434.00 938.59	44280 44289 44302
		Total For Dept 000		11,131.12	
Dept 215 ADMINISTRATION 101-215-825.000 101-215-874.000 101-215-991.000	MAINTENANCE AGREEMENTS RETIREE INSURANCE BENEFITS COPIER	SOLUCIENT SECURITY SYSTE BLUE CARE NETWORK US BANK EQUIPMENT FINANC	SERVICE FEE 7.1.2023 - 9.30.2023 HEALTH INSURANCE - JULY COPIER	115.00 2,156.84 72.38	44301 44280 44304
		Total For Dept 215 ADMINIS	ADMINISTRATION	2,344.22	
Dept 253 TREASURER 101-253-957.000	CONFERENCES AND WORKSHOPS	HUNTINGTON NATIONAL BANK	CREDIT CARD	346.50	44290
		Total For Dept 253 TREASURER	RER	346.50	
Dept 265 CITY HALL & GROUNDS 101-265-801.000 101-265-920.000 101-265-920.000	DS PROFESSIONAL SERVICES PUBLIC UTILITIES PUBLIC UTILITIES	CURBCO CONSUMERS ENERGY CONSUMERS ENERGY	STREET & PARKING LOT SWEEPING CITY HALL GAS CITY HALL ELECTRIC	270.00 29.89 551.46	44283 44282 44282
		Total For Dept 265 CITY HA	HALL & GROUNDS	851.35	
Dept 267 OTHER CITY PROPERTY 101-267-740.000 C 101-267-920.000	TY OPERATING EXPENSE PUBLIC UTILITIES	GENESEE COUNTY TREASURER CONSUMERS ENERGY	GIS AERIAL PARKING LOT	411.37 65.94	44286 44282
		Total For Dept 267 OTHER (CITY PROPERTY	477.31	
Dept 305 POLICE DEPARTMENT 101-305-740.000 101-305-759.000 101-305-759.000 101-305-825.000	OPERATING EXPENSE UNIFORMS UNIFORMS MAINTENANCE AGREEMENTS DEBT SERVICE - PRIN	VC3, INC JACOB NEERING ZODIAC ENTERPRISES, LLC SOLUCIENT SECURITY SYSTE US BANK EQUIPMENT FINANC	OFFICE 365 BOOT ALLOWANCE HAT - NEWCOMER SERVICE FEE 7.1.2023 - 9.30.2023 COPIER	16.00 107.00 12.00 115.00 130.49	44305 44291 44307 44301 44304
		Total For Dept 305 POLICE	DEPARTMENT	380.49	
Dept 336 FIRE DEPARTMENT 101-336-725.000 101-336-740.000 101-336-740.000 101-336-825.000	FRINGE BENEFIT-NON PAYROLL OPERATING EXPENSE OPERATING EXPENSE MAINTENANCE AGREEMENTS	LINCOLN NATIONAL LIFE IN JAMES YOUNG WITMER PUBLIC SAFETY GRO SOLUCIENT SECURITY SYSTE	LIFE INSURANCE - JULY FLAGS RADIO STRAP SERVICE FEE 7.1.2023 - 9.30.2023	60.24 182.30 253.82 115.00	44295 44292 44306 44301
		Total For Dept 336 FIRE D	DEPARTMENT	611.36	
Dept 371 CODES & ENFORCEMENT 101-371-801.000	INT PROFESSIONAL SERVICES	ROB KEHOE	BUILDING INSPECTIONS - MAY	583.33	44299
		Total For Dept 371 CODES	& ENFORCEMENT	583.33	
Dept 441 PUBLIC WORKS 101-441-740.000 101-441-825.000 101-441-850.000 101-441-920.000	OPERATING EXPENSE MAINTENANCE AGREEMENTS COMMUNICATIONS PUBLIC UTILITIES REPAIR & MAINTENANCE - VEHICL	JOHN DEERE FINANCIAL SOLUCIENT SECURITY SYSTE COMCAST CONSUMERS ENERGY JENKINS' SUNOCO SERVICE	PARTS SERVICE FEE 7.1.2023 - 9.30.2023 FAX/INTERNET JULY DPW TIRE REPAIR	111.06 55.00 54.43 261.56 25.00	44294 44301 44281 44282 44293

507.05

Total For Dept 441 PUBLIC WORKS

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS EXP CHECK RUN DATES 06/22/2023 - 06/22/2023 BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID WARRANT 23-13

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GL Number	Invoice Line Desc	WARRANT 23-13 Vendor	3 Invoice Description	Amount	Check #
Fund 101 General Dept 567 CEMETERY 101-567-801.000	PROFESSIONAL SERVICES	TAMMY'S LANDSCAPING	CEMETERY MOWING - MAY	2,600.00	44303
		Total For Dept 567 CEMETERY	SRY	2,600.00	
Dept 790 LIBRARY 101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	338.07	44282
		Total For Dept 790 LIBRARY	SY SY	338.07	
		Total For Fund 101 General	I.e.	20,170.80	
Fund 202 Major Street Dept 463 STREET ROUTINE MAINTENANCE 202-463-740.000 202-463-801.000 PROFESSI	INTENANCE OPERATING EXPENSE PROFESSIONAL SERVICES	MICHIGAN PIPE & VALVE-IN CURBCO	FERNCO STREET & PARKING LOT SWEEPING	20.95	44296 44283
		Total For Dept 463 STREET	r ROUTINE MAINTENANCE	1,520.95	
Dept 474 TRAFFIC SERVICES 202-474-801.000	PROFESSIONAL SERVICES	GENESEE COUNTY ROAD COMM	SIGNAL MAINTENANCE - MAY	240.85	44285
		Total For Dept 474 TRAFFIC	IC SERVICES	240.85	
		Total For Fund 202 Major	Street	1,761.80	
Fund 203 Local Street Dept 463 STREET ROUTINE MAINTENANCE 203-463-801.000	INTENANCE PROFESSIONAL SERVICES	CURBCO	STREET & PARKING LOT SWEEPING	1,200.00	44283
		Total For Dept 463 STREET	STREET ROUTINE MAINTENANCE	1,200.00	
		Total For Fund 203 Local	Street	1,200.00	
Fund 590 SEWER FUND Dept 215 ADMINISTRATION 590-215-825.000 590-215-850.000 590-215-874.000	MAINTENANCE AGREEMENTS COMMUNICATIONS RETIREE INSURANCE BENEFITS COPIER	SOLUCIENT SECURITY SYSTE COMCAST BLUE CARE NETWORK. US BANK EQUIPMENT FINANC	SERVICE FEE 7.1.2023 - 9.30.2023 FAX/INTERNET JULY HEALTH INSURANCE - JULY COPIER	55.00 54.44 746.33 72.37	44301 44281 44280 44304
		Total For Dept 215 ADMIN	ADMINISTRATION	928.14	
		Total For Fund 590 SEWER	FUND	928.14	
Fund 591 Water Fund Dept 215 ADMINISTRATION 591-215-825.000 591-215-850.000 591-215-874.000	MAINTENANCE AGREEMENTS COMMUNICATIONS RETIREE INSURANCE BENEFITS COPIER	SOLUCIENT SECURITY SYSTE COMCAST BLUE CARE NETWORK US BANK EQUIPMENT FINANC	SERVICE FEE 7.1.2023 - 9.30.2023 FAX/INTERNET JULY HEALTH INSURANCE - JULY COPIER	55.00 54.44 746.33	44301 44281 44280 44304
		Total For Dept 215 ADMIN	ADMINISTRATION	928.14	
Dept 537 WATER DISTRIBUTION 591-537-740.000 591-537-740.000 591-537-740.000 591-537-920.000 591-537-920.000 591-537-921.000	OPERATING EXPENSE OPERATING EXPENSE OPERATING EXPENSE PROFESSIONAL SERVICES PUBLIC UTILITIES COST OF WATER	GENESEE COUNTY DRAIN COM MICHIGAN PIPE & VALVE-IN OUTDOOR SOLUTIONS ROWE PROFESSIONAL SERVIC CONSUMERS ENERGY CONSUMERS ENERGY GENESEE COUNTY DRAIN COM	WATER SAMPLES MARKING FLAG STRAW DWSRF - MAY METER PIT MAY WATER	75.00 25.60 20.50 2,623.75 35.65 36.26 59,699.26	44296 44296 44297 44282 44282 44282 44288

INVOICE GL DISTRIBUTION REPORT	EXP CHECK RUN DATES 06/22/2	BOTH JOURNALIZED AND UI
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BOTH OPEN AND PAID
WARRANT 23-13

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Amount Check #
Fund 591 Water Fund Dept 537 WATER DISTRIBUTION	TION				
		Total For Dept 537 WATER DISTRIBUTION	ER DISTRIBUTION	62,516.02	
Dept 539 WATER REPAIR 591-539-740.000	OPERATING EXPENSE	GREAT LAKES CONCRETE SUP	UP REROD	34.80	44287
591-539-740.000	OPERATING EXPENSE	-	IC CONCRETE MIX	196.00	44288
591-539-740.000	OPERATING EXPENSE	PMG SM HOLDINGS LLC	SUPPLIES	118.76	44298
		Total For Dept 539 WATER REPAIR	ER REPAIR	349.56	
		Total For Fund 591 Water Fund	er Fund	63,793.72	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS
EXP CHECK RUN DATES 06/22/2023 - 06/22/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
WARRANT 23-13

Check #

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Invoice Line Desc	Vendor	Invoice Description	Amount
		Fund Totals:	
		Fund 101 General	20,170.80
		Fund 202 Major Street	1,761.80
		Fund 203 Local Street	1,200.00
		Fund 590 SEWER FUND	928.14
		Fund 591 Water Fund	63,793.72
		Total For All Funds:	87,854.46

City of Mt Morris Resolution 23-23

A Resolution to amend and re-adopt the Annual City Budget for FY 22-23 which was heretofore, to wit: on May 23, 2022, duly adopted.

WHEREAS: The City needs to amend and readopt the FY 22-23 budget to reflect the changes in expenditures; and to provide amplification for more adequate public understanding of both revenues and expenditures; and

NOW THEREFORE BE IT RESOLVED: To set the levels of appropriations, estimated revenues and uses of fund balance shall be as follows:

Amounts and Source of Monies Appropriated

GENERAL FUND

Estimated Revenues (By Source):	
Property Taxes, Fees, and Interest	\$ 729,214
Licenses and Permits	80,105
Federal Grants	24,762
State Grants	473,112
Contributions From Local Units	1,060
Charges for Services	282,200
Fines and Forfeitures	46,430
Interest and Rents	6,559
Other Revenue	167,784
Operating Transfers	92,500
Fund Balance	0
Total	\$1,903,726

Expenditures:

Expenditures:		
City Council	\$	10,350
Elections		6,250
Assessor		12,466
Attorney		47,000
Auditor		51,920
Administration		138,478
Treasurer		65,318
City Hall		46,958
Other City Property		10,991
Cemetery		16,123
Police Department		738.328
Fire Department		147,385
Codes & Enforcement		12,190
Planning		1,611
Public Works		98,150
Trash Collection		206,030
Weed Collection		15,000
Library		21,825
Capital Outlay		90,833
Transfer to Other Funds		0
Amount Appropriated	\$1,	737,206

MAJOR STREETS		
Estimated Revenues (By Source): Act 51 State – PA 252 Interest Other Revenue Fund Balance Total	\$ 300,000 0 2,250 13,668 0 \$ 315,918	
Expenditures: Sidewalks Street Construction Routine Maintenance Traffic Services Winter Maintenance Transfers Amount Appropriated		\$ 2,500 0 40,117 39,700 34,021 125,000 \$ 241,338
LOCAL STREETS		
Estimated Revenues (By Source): Act 51 Interest Reimbursement from Major Other Revenue Fund Balance Total	\$ 100,000 650 100,000 0 0 \$ 200,650	
Expenditures: Sidewalks Routine Maintenance Traffic Services Winter Maintenance Amount Appropriated		\$ 1,400 56,857 6,650 15,238 \$ 80,145
DDA		
Estimated Revenues (By Source): Current Property Taxes Current Property Tax Penalty DDA Banner Donations Food Truck Revenue Other Revenue Fund Balance Total	\$ 15,613 85 1,560 2,000 5,700 0 \$ 24,958	
Expenditures: Salary & Wages Fringe Benefits Operating Professional Services Community Promotions		\$ 5,000 1,700 7,000 0 1,075

1,575 2,902

\$ 19,252

WATER FUND

Capital Outlay

Amount Appropriated

Rental

Estimated Revenues (By Source): Fees Sale of Water Fines & Forfeits Interest & Rents Other Revenue Fund Balance Total		15,565 ,200,000 46,000 27,605 3,100 0 ,292,270		
Expenditures: Administration Water Distribution Water Repair Transfers Out Amount Appropriated			\$ \$1	163,017 895,488 44,800 33,750 ,137,055
SEWER FUND				
Estimated Revenues (By Source): Fees Sale of Treatment Fines & Forfeits Interest & Rents Other Revenue Fund Balance Total	\$ \$	3,800 515,000 17,000 11,350 183 52,105 599,438		
Expenditures: Administration Sewer Distribution Sewer Repair Transfers Out Amount Appropriated			\$ \$	143,488 390,700 31,500 33,750 599,438
CEMETERY PERPETUAL CARE				
Estimated Revenues (By Source): Sales Interest Total	\$ \$	480 190 670		
Expenditures:			_	_

Constituting, in its entirety, the total of \$3,814,434 the budget is hereby amended and readopted.

Reimbursement to Funds

Amount Appropriated

BE IT FURTHER RESOLVED, that the City Manager may make transfers in the amount of \$5,000 between departments/activities without approval of the City Council.

0

The amended, amplified, and readopted Budget by virtue hereof shall constitute to the extent applicable as required by law, an appropriations measure or act within which the City Manager may execute transfers between appropriations with stated limits. Public funds shall be disbursed or made available pursuant to this appropriations act in accordance with said statute, other applicable laws of the State of Michigan, rules and regulations promulgated by the Michigan Department of Treasury and the Charter of the City of Mt. Morris.

BE IT FURTHER RESOLVED THAT:

The tax rate (millage) is hereby reaffirmed as follows:

- a. 19.1894 mills for General Operating Expenditures: Fund 101
- b. 1.6549 mills for Downtown Development Authority, and;

BE IT FURTHER RESOLVED THAT:

- 1. Any grants received will automatically authorize the City Manager to amend the budget to reflect the changes in revenues and appropriations.
- 2. Where encumbrances are outstanding at year-end they will be reported as reservations of fund balance to be used for the subsequent year's expenditures.

	, seconded by Council member Morris at a regular meeting held Monda		
Yeas	Nays	Absent	
Sara Dubey, Mayor	Spencer I	Spencer Lewis, City Clerk	