CITY OF MT. MORRIS Downtown Development Authority Meeting March 15th, 2023 1:30 P.M.

- 1. MEETING CALLED TO ORDER: Chairperson, Lou Templeton
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES: Regular meeting minutes of February 15th, 2023.
- 6. **COMMUNICATION:**

None.

- 7. APPROVAL OF TREASURER REPORT
- 8. PUBLIC COMMENT
- 9. UNFINISHED BUSINESS:
 - a. Grants
 - **b.** 2023 Hometown Hero Banners
 - c. 2023 Food Truck Events (music)
- 10. NEW BUSINESS:
 - a. None
- 11. PUBLIC COMMENT
- 12. DDA MEMBER COMMENTS
- 13. ADJOURNMENT

CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes February 15th, 2023

At 1:30 p.m. Chairperson Lou Templeton called the meeting to order.

PRESENT: Bryan Lehr, Mayor Dubey, Mallory Young, Shirley Corcoran, Matt Gunn, and Lou Templeton.

ABSENT: Mike Cummings, Joyce Bartos, Chris Dixon, and Rich Young.

OTHERS: City Clerk Spencer Lewis

ROLL CALL:

A motion was made by Shirley Corcoran, and seconded by Matt Gunn to approve absent members listed above.

All Ayes.

Motion carried.

AGENDA:

A motion was made by Bryan Lehr, and seconded by Matt Gunn to approve the agenda.

All Ayes.

Motion carried.

MINUTES:

A motion was made by Mayor Dubey, and seconded by Shirley Corcoran to approve the regular meeting minutes for November 16th, 2022.

All Ayes.

Motion carried.

COMMUNICATIONS:

None.

APPROVAL OF TREASURER REPORT:

A motion was made	by Matt Gu	inn, and secon	ded by Bryan L	ehr to app	rove the Treasurers repo	rt
Roll call:	6	Ayes	0	_Nays	4Absent (Chris Dixon) (Joyce Bartos) (Rich Young) (Mike Cummings)	
					(1,1111,000)	

Motion Carried.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS:

a. Grants

Lou Templeton stated that since Chris Dixon is absent this meeting, we will bring it back next month to discuss.

NEW BUSINESS:

a. 2023 Hometown Hero Banners

Shirley Corcoran passed around a couple of pamphlets that were made by Heather VanFleet from our local library, one in color and one in black and white. She also stated that she thinks we should try and give one of these pamphlets to everyone who purchased a banner for 2022 & 2023.

DDA Minutes. February 15th, 2023. Page Two.

A motion was made by Shirley Corcoran, and seconded by Lou Templeton to do a pamphlet/booklet for the 2022 and 2023 Hometown Hero Banners.

All Ayes.

Motion carried.

DDA members will be checking with different printers around the area to see how much it would cost to have these printed. Heather from the library stated she could do them at 50 cents per page (front and back w/ color), Shirley Corcoran stated that when checking with the Herald, it was around \$5 per book with black and white, and around \$8 for full color.

Bryan Lehr suggested that we offer new participants the opportunity to purchase a banner and have it displayed, and then possibly open the remaining spots to previous sponsors to re-hang previously purchased banners.

b. 2023 Food Truck Events

A motion was made by Matt Gunn, and seconded by Shirley Corcoran that the DDA will coordinate the monthly food truck event in 2023.

All Ayes.

Motion carried.

Matt Gunn stated that he is excited for the food truck events this year. Matt suggested that we have a committee, or at least a set group of people that are willing to help set up and tear down at the end of the night. We should plan on having about 5 or 6 food trucks, keeping the same schedule as last year going with the first Thursday night of each month, May – September, and the time from 4 p.m. – 8 p.m.

Shirley Corcoran stated that we should try to get our entertainment as a donation, or minimal fee. The DDA bounced around ideas of who could do the entertainment, and possibly even getting a large speaker that could be connected via Bluetooth with a playlist.

c. Flags for Veteran's Memorial

Lou Templeton stated that the generous Ramiller family, who donated the first batch of flags for the memorial, is graciously donating the next round of flags as well for the memorial.

PUBLIC COMMENT

None.

DDA MEMBER COMMENTS:

Matt Gunn stated that the Kiwanis Club will be doing a golf outing this year at Willow Springs Golf Course located in Vassar. The cost will be \$80/golfer, will include breakfast, lunch and dinner as well as golf for the event.

Mallory Young stated that she will check with Julia from Zodiac on the pricing of the banners, and possibly even t-shirts for the food truck events.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 2:07 p.m.

Spencer	Lewis,	City	Clerk	

THE HUNTINGTON NATIONAL BANK PO BOX 1558 EA1W37 COLUMBUS OH 43216-1558



CITY OF MT MÖRRIS 11649 N SAGINAW ST MT MÖRRIS MI 48458-2020 Have a Question or Concern?

Stop by your nearest Huntington office or contact us at:

1-800-480-2001

www.huntington.com/ businessresources

Huntington Public Funds Analyzed Checking

Beginning Balance \$38,964.13 Debits (-) 30.01

Account: ----2498

30.01

\$38,934.12

Days in Statement Period 28

Average Ledger Balance*
Average Collected Balance*

Statement Activity From:

02/01/23 to 02/28/23

38,961.98 38,961.98

* The above balances correspond to the service charge cycle for this account.

Other Debits (-)

Account:----2498

Account:----2498

Date Amount Description

02/27

30.01

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Electronic Withdrawals

Ending Balance

Balance Activity

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Date	Balance	Date	Balance	Date	Balance
01/31	38,964.13	02/27	38,934.12		

In the Event of Errors or Questions Concerning Electronic Fund Transfers (electronic deposits, withdrawals, transfers, payments, or purchases), please call either 1-614-480-2001 or call toll free 1-800-480-2001, or write to The Huntington National Bank Research = EA4W61, P.O. Box 1558, Columbus, Ohio 43216 as soon as you can, if you think your statement or receipt is wrong or if you need more information about an electronic fund transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- 1. Tell us your name, your business's name (if appropriate) and the Huntington account number (if any).
- 2. Describe the error or the transaction you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- 3. Tell us the dollar amount of the suspected error. We will investigate your complaint or question and will correct any error promptly.

Verification of Electronic Deposits If you authorized someone to make regular electronic fund transfers of money to your account at least once every sixty days, you can find out whether or not the deposit has been received by us, call either 1-614-480-2001 or call toll free 1-800-480-2001.

Balancing Your Statement - For your convenience, a balancing page is available on our web site https://www.huntington.com/pdf/balancing.pdf and also available on Huntington Business Online.

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

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03/07/2023 05:05	User: VICKI	DB: Mt Morris

REVENUE AND EXPENDITURE REPORT FOR MT MORRIS

Page: 1/1

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 02/28/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USBD
Fund 248 - DOWNTOWN Revenues Dept 000 248-000-402.000 248-000-445.000 248-000-672.000	DOWNTOWN DEVELOPMENT AUTHORITY .000 CURRENT PROPERTY TAXES .000 CURRENT PROPERTY TAX PENALTY .000 OTHER REVENUE	14,800.00 100.00 0.00	14,087.53 0.00 4,736.80	00000	712.47 100.00 (4,736.80)	95.19 0.00 100.00
Total Dept 000		14,900.00	18,824.33	0.00	(3, 924.33)	126.34
TOTAL REVENUES		14,900.00	18,824.33	00.00	(3, 924.33)	126.34
Expenditures Dept 103 - AUTHORITY BOARD 248-103-701.000 SALARY 248-103-714.000 FRINGE 248-103-740.000 COPERAT 248-103-940.000 COMMUN 248-103-940.000 RENTAL	TY BOARD SALARY & WAGES FRINGE BENEFITS OPERATING EXPENSE COMMUNITY PROMOTIONS RENTAL CAPITAL OUTLAY	6,000.00 2,500.00 4,000.00 1,500.00 2,000.00	3,678.27 1,373.60 4,396.14 1,075.00 1,276.28 2,901.80	0.000	2,321.73 1,126.40 (396.14) 425.00 (76.28)	61.30 54.94 109.90 71.67 106.36
Total Dept 103 - AUTHORITY BOARD	UTHORITY BOARD	17,200.00	14,701.09	30.01	2,498.91	85.47
TOTAL EXPENDITURES		17,200.00	14,701,09	30.01	2,498.91	85.47
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CITY OF INT. MORRIS 2023-2024 PROPOSED FISCAL YEAR BUDGET

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AROMEONIAL SERVICES 2,037 - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -	PROFESSIONAL SERVICES 2,037	740	OPERATING EXPENSES	1,057	1,504	1,375	15,045	4,000			
Image: Community PROMOTIONS 1,373 500 - 1,500 1,500 1,500 1,500 - 1,500 - 1,500 - 1,500 - 1,500 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200	COMMUNITY PROMOTIONS 1,373 500 - 1,500 1,500 - 1,500 - 1,500 - 1,500 - 1,500 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200 - 1,200	108	PROFESSIONAL SERVICES	2,037		1	1				
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LAND ACQUISITION	ILAND ACQUISITION	970	CAPITAL OUTLAY	006'9	1	1	5,623	2,000			
EXPENDITURES - DDA	EXPENDITURES - DDA	971	LAND ACQUISITION	3	•	4	1	•			
EXPENDITURES - DDA	EXPENDITURES - DDA										
DPW FUND SPECIAL EVENTS	DPW FUND SPECIAL EVENTS	TOTAL	EXPENDITURES - DDA							ν2	9
		707	MAG								
801	971	880	FUND SPECIAL EVENTS								
93/1	30,1	801									
		971									