CITY OF MT. MORRIS CITY COUNCIL AGENDA

11649 N. Saginaw Street Mt. Morris, MI 48458 February 27th, 2023 7:00 P.M.

- 1. MEETING CALLED TO ORDER: Mayor Sara Dubey
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES
 - a. Approval of regular meeting minutes from February 13th, 2023.
- 7. COMMUNICATIONS:

None.

- 8. APPROVAL OF WARRANT: Approval of Warrant #23-05 in the amount of \$79,072.94
- 9. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).
- 10. UNFINISHED BUSINESS:
 - a. None.
- 11. NEW BUSINESS:
 - a. ORDINANCE 23-02: Amending the zoning ordinance, 'machine shop' listed as conditional use permitted within C-R zoning district. (first reading)
 - b. Request from Kiwanis Club for Memorial Day Parade
- 12. PUBLIC COMMENT (Five Minute Time Limit).
- 13. COUNCIL MEMBER AND STAFF COMMENTS
- 14. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS CITY COUNCIL – REGULAR MEETING February 13th, 2023

At 7:00 p.m., Mayor Sara Dubey called the Regular Council Meeting to order. PRESENT: Vance, Black, Smith, Templeton, Heidenfeldt, and Dubey. ABSENT: Sorensen. **OTHERS:** City Manager/Treasurer Vicki Corlew, Police Chief Kevin Mihailoff, DPW Superintendent Paul Zumbach, Fire Chief James Young, City Attorney Amanda Doyle, and City Clerk Spencer The Pledge of Allegiance. **ROLL CALL:** A motion was made by Councilmember Black, and seconded by Councilmember Vance to approve absent member Sorensen. All ayes. Motion carried. APPROVAL OF AGENDA: A motion was made by Councilmember Templeton, and seconded by Councilmember Smith to approve the agenda. All ayes. Motion carried. **MINUTES:** A motion was made by Councilmember Heidenfeldt, and seconded by Councilmember Vance to approve the regular meeting minutes from January 23rd, 2023. All ayes. Motion carried. **COMMUNICATIONS:** None. APPROVAL OF WARRANT: A motion was made by Councilmember Templeton, and seconded by Councilmember Smith to approve Pre-Warrant #23-03 in the amount of \$1,442.82 and Warrant #23-04 in the amount of \$103,886.76. Councilmember Black questioned the reasoning for such a small pre-warrant? City Manager/Treasurer Vicki Corlew stated that we normally send out our assessment notices in-house, but due to them needing to be 2 pages this year, and requiring more information, we had to utilize a printing company to do the notices for us, and they needed a check right away. ____1___Absent (Sorensen) Roll call: 6 Ayes 0 Nays

PUBLIC COMMENT:

Motion Carried.

None.

Council Minutes February 13 th , 2 th Page Two.					
UNFINISHED	BUSINESS:				
None.	-				
NEW BUSINES	<u>ss</u> :				
a. ORD	INANCE 23-01	1: Water Cross	s Connection ((second rea	nding & adoption)
A motion was mordinance 23-01	•	nember Heiden	ifeldt, and seco	onded by Co	ouncilmember Black to approve
	6	_Ayes	0	_Nays	1Absent (Sorensen)
Motion Carried.					
b. RES	OLUTION 23-0	09: Credit Car	d Approval		
A motion was m resolution 23-09	•	nember Black,	and seconded	by Council	member Templeton to approve
Councilmember	Templeton ques	stioned if this w	as the first tim	e we've do	ne this?
•	ot commercial ca	ards. When atte	empting to swi	•	rds for the city, but had never realized commercial cards, the bank said they
Roll call:	6	_Ayes	0	_Nays	1Absent (Sorensen)
Motion Carried.					(Sorensen)
	OLUTION 22 :	10. Morring C	antwaat		
	OLUTION 23-1	· ·		hv. Council	mambar Tamplatan ta annraya
resolution 23-10	· ·	nember Black,	and seconded	by Council	member Templeton to approve
Councilmember	Vance question	ed if this was th	ne same compa	ny that we	have had the past couple years?
	oids, and went w	ith the lowest b	idder, but that	was not wo	ong as she can remember. Last year we orking out well. We cancelled the he year.
City Clerk Spendontract, and to	_		ded two separa	te motions,	for the approval of the length of the
City Attorney A contract.	manda Doyle sta	ated yes, or we	could amend the	he first mot	ion to include the length of the
Councilmember	Black amended	her first motion	n.		
A motion was m resolution 23-10	•		and seconded	by Council	member Templeton to approve
Roll call:	6		0	_Nays	1Absent (Sorensen)
Motion Carried.					

Council Minutes February 13th, 2023. Page Three.

PUBLIC COMMENT:

None.

COUNCIL MEMBER AND STAFF COMMENTS:

Councilmember Heidenfeldt stated that Howard Street is still a speedway for motorists.

Councilmember Templeton questioned if the mowing contract was for 2023, 2024, and 2025?

City Manager/Treasurer Vicki Corlew stated yes.

Fire Chief Young stated he wanted to thank Detective Neering for his help on a fire they recently had.

Police Chief Kevin Mihailoff stated that there has been some recent break-ins to cars and garages. Just reminded councilmembers and everyone to keep their cars and residences locked, and to inform police when something occurs. The recent homicide within the city will start court on Wednesday, February 15th.

ADJOURNMENT:

With no further	business,	the Council	Meeting wa	as adjourned	at 7:14 p.m.
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Spencer Lev	wis, City	Clerk

2/23/2023 01:13 PM	User: APRIL	B: Mt Morris
02/	Use	DB:

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS

EXP CHECK RUN DATES 02/28/2023 - 02/28/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

WARRANT 23-05

Page: 1/3

		WARRANT 23-05		
GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount Check #
Fund 101 General Dept 000 101-000-066.000 101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS UNDISTRIBUTED FRINGE BENEFITS	BLUE CARE NETWORK HUMANA HEALTH PLAN INC STANDARD INSIIRANCE COMPA	HEALTH INSURANCE DENTAL/VISION INS.	7,935.90 1,195.15
				10.008 67
Dept 215 ADMINISTRATION 101-215-825.000 101-215-874.000 101-215-991.000	MAINTENANCE AGREEMENTS RETIREE INSURANCE BENEFITS COPIER	. 402	ANNUAL PACKAGE RENEWAL HEALTH INSURANCE COPIER LEASE	600.00 2,156.85 72.37
		Total For Dept 215 ADMINISTRATION	STRATION	2,829.22
Dept 265 CITY HALL & GROUNDS 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-920.000 101-265-920.000	OPERATING EXPENSE OPERATING EXPENSE OPERATING EXPENSE OPERATING EXPENSE PUBLIC UTILITIES PUBLIC UTILITIES	MENARDS - CLIO MENARDS - CLIO MENARDS - CLIO MENARDS - CLIO CONSUMERS - CLIO CONSUMERS ENERGY	SUPPLIES SUPPLIES SUPPLIES SUPPLIES CITY HALL GAS CITY HALL ELEC.	25.97 88.80 99.21 29.94 548.23 670.58
		Total For Dept 265 CITY HA	HALL & GROUNDS	1,462.73
Dept 267 OTHER CITY PROPERTY 101-267-920.000	ry PUBLIC UTILITIES	ENERGY	11800 N. SAGINAW	64.89
		Total For Dept 267 OTHER C	CITY PROPERTY	64.89
Dept 305 POLICE DEPARTMENT 101-305-745.000 101-305-759.000 101-305-932.000 101-305-932.000 101-305-932.000	GAS & FUEL UNIFORMS REPAIR & MAINTENANCE - VEHICL REPAIR & MAINTENANCE - VEHICL REPAIR & MAINTENANCE - VEHICL DEBT SERVICE - PRIN	MICHIGAN PETROLEUM TECH HUBBARD'S MILITARY SUPPL LOUIE'S TOWING & AUTO RE PRO COMM INC PRO COMM INC US BANK EQUIPMENT FINANC	UNLEADED GAS BLACK DRESS PANTS - PD TIRE LABOR POWER DISTRIBUTION KIT RADIO LABOR COPIER LEASE	837.98 27.00 80.00 590.00 135.00
		Total For Dept 305 POLICE	DEPARTMENT	1,800.47
Dept 336 FIRE DEPARTMENT 101-336-725.000 101-336-745.000 101-336-745.000	FRINGE BENEFIT-NON PAYROLL GAS & FUEL GAS & FUEL	LINCOLN NATIONAL LIFE IN MICHIGAN PETROLEUM TECH MICHIGAN PETROLEUM TECH Total For Dept 336 FIRE DE	LIFE INSURANCE DIESEL UNLEADED GAS DEPARTMENT	40.16 183.79 19.39 243.34
Dept 441 PUBLIC WORKS 101-441-740.000	OPERATING EXPENSE	LEO'S SAW SHOP	CHAINSAW	28.00
101-441-740.000 101-441-745.000 101-441-850.000 101-441-920.000	OPERATING EXPENSE GAS & FUEL COMMUNICATIONS PUBLIC UTILITIES	MENARDS - CLIO MICHIGAN PETROLEUM TECH COMCAST CONSUMERS ENERGY	SUPPLIES DIESEL INTERNET/FAX DPW GARAGE	13.28 3.17 54.46 988.87
		Total For Dept 441 PUBLIC	WORKS	1,087.78
Dept 701 PLANNING COMMISSION 101-701-740.000	ON OPERATING EXPENSE	MARQUEE ENGRAVING	PLANNING COMMISSION NAME PLATE	12.00
		Total For Dept 701 PLANNING COMMISSION	NG COMMISSION	12.00
Dept 790 LIBRARY 101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	LIBRARY	870.85

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS

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BOTH OPEN AND PAID

WARRANT 23-05

2/3

Page:

		WARRANT 23-05			
GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Dept 790 LIBRARY					
Dent 904 Capterial Office		Total For Dept 790 LIBRARY		870.85	
101-904-970.500	CAPITAL OUTLAY - NETWORK	VC3, INC OFFIC	OFFICE 365 MIGRATION	3,100.00	
		Total For Dept 904 CAPITAL OUTLAY	.ay	3,100.00	
		Total For Fund 101 General		21,479.95	
Fund 590 SEWER FUND Dept 215 ADMINISTRATION					
590-215-850.000	COMMUNICATIONS	CAST	INTERNET/FAX	54.45	
590-215-874.000	RETIREE INSURANCE BENEFITS	E CARE NETWORK	HEALTH INSURANCE	746.32	
000.188-612-086	COTIER	US BANK EQUIPMENT FINANC COPIES	COPIER LEASE	72.37	
		Total For Dept 215 ADMINISTRATION	ION	873.14	
Dept 538 SEWER REPAIR					
590-538-801.000	PROFESSIONAL SERVICES	SERVPRO WATER	WATER MITIGATION SERVICE	3,600.13	
		Total For Dept 538 SEWER REPAIR		3,600.13	
		Total For Fund 590 SEWER FUND		4,473.27	
Fund 591 Water Fund Dept 215 ADMINISTRATION					
591-215-850.000	COMMUNICATIONS		INTERNET/FAX	54.45	
591-215-874.000	RETIREE INSURANCE BENEFITS	JE CARE NETWORK	HEALTH INSURANCE	746.33	
591-215-991.000	COPIER	US BANK EQUIPMENT FINANC COPIE	COPIER LEASE	72.38	
		Total For Dept 215 ADMINISTRATION	TON	873.16	
MOTHURACO DISCONDINATION	NO				

	41.92	41.92	75.00	242.06	1,031.04	190.63	1,116.25	45.15	44.83	48,624.24	14.99	51,468.03	162.32 616.21
	UNIFORMS	UNIFORMS	WATER SAMPLES	SLIDE HANDLE ROD KEY	DIESEL	UNLEADED GAS	PROJECT PLAN DEVELOPMENT	310 W. MT. MORRIS	321 LINCOLN	JANUARY 2023	TRUCK #47 REPAIR	ISTRIBUTION	SAGINAW & HELEN REPAIR CLAMP/SAW BLADE
	CINTAS CORP	CINTAS CORP	GENESEE COUNTY DRAIN COM 1	USA BLUE BOOK	MICHIGAN PETROLEUM TECH	MICHIGAN PETROLEUM TECH	ROWE PROFESSIONAL SERVIC	CONSUMERS ENERGY	CONSUMERS ENERGY	GENESEE COUNTY DRAIN COM	AUTO VALUE MT. MORRIS	Total For Dept 537 WATER DISTRIBUTION	MICHIGAN PIPE & VALVE-IN SAGINAM & HELEN MICHIGAN PIPE & VALVE-IN REPAIR CLAMP/SA
Z	FRINGE BENEFIT-NON PAYROLL	FRINGE BENEFIT-NON PAYROLL	OPERATING EXPENSE	OPERATING EXPENSE	GAS & FUEL	GAS & FUEL	PROFESSIONAL SERVICES	PUBLIC UTILITIES	PUBLIC UTILITIES	COST OF SEWER/WATER	REPAIR & MAINTENANCE - VEHICL		OPERATING EXPENSE OPERATING EXPENSE
Dept 537 WATER DISTRIBUTION	591-537-725.000	591-537-725.000	591-537-740.000	591-537-740.000	591-537-745.000	591-537-745.000	591-537-801.000	591-537-920.000	591-537-920.000	591-537-921.000	591-537-932.000		Dept 539 WATER REPAIR 591-539-740.000 591-539-740.000

778.53 53,119.72

Total For Dept 539 WATER REPAIR Total For Fund 591 Water Fund

	Amount Check #		
Page: 3/3	Amount	21,479.95 4,473.27 53,119.72	79,072.94
NVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS EXP CHECK RUN DATES 02/28/2023 - 02/28/2023 BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID WARRANT 23-05	Invoice Description	Fund Totals: Fund 101 General Fund 590 SEWER FUND Fund 591 Water Fund	Total For All Funds:
OICE GL DISTRIBUTION EXP CHECK RUN DATE: BOTH JOURNALIZ BOTH C	Vendor		
INV	Invoice Line Desc		
02/23/2023 01:13 PM User: APRIL DB: Mt Morris	GL Number		

Hi Spencer,

I did a quick review of this request and here are my thoughts. If you all would like us to write up a formal review like we did for the last one please let me know. We can have that ready in a week or so.

- 1. The parcel appears to be identified as "commercial-retail" in the future land use map, which relates to the Commercial Retail Zoning district, not the "C" commercial as requested in the rezoning.
- 2. The parcel is on the edge of a transition between the "C Commercial" and "CR Commercial Retail" zoning district and future land uses, so it would not be out of the question to have a shift of boundaries based on changing conditions.
- 3. The downside of a rezoning, as you all know is that you are opening the parcel up to all of the "C" uses, not just a machine shop. The applicant can offer conditions as part of a rezoning that, for example, would limit the use to manufacturing or office businesses and not gas stations or other uses that could conflict with pedestrian uses. However, this has to be the applicant's decision alone, the city cannot require them to do this.
- 4. Another option would be to consider changing the list of allowable uses in the CR district to permit small manufacturing operations that do not have exterior impacts (noise, outdoor storage, etc.). This is a better solution assuming it also works for the applicant. However, this process takes a little longer. It would require the planning commission to initiate the amendment, hold a public hearing, make a recommendation to council, and then council has final authority.
- 5. Lastly, in the C district, the version of the ordinance that I have lists a Machine shop as "Machine shops, incidental to a permitted use". So there would have to be some other primary use, that just so happens to include a machine shop.

I hope that helps. Let me know if you would like us to do more.

Best, -Jason



Jason Ball, AICP | Senior Planner

ROWE Professional Services Company

CITY OF MT. MORRIS PLANNING COMMISSION NOTICE HEARING ON PROPOSED ZONING TEXT AMENDMENT

The City of Mt. Morris Planning Commission will be holding a hearing on Monday February 20th, 2023 at 6:30 p.m. The meeting will be held at the Mt. Morris City Hall at 11649 N. Saginaw Street, Mt. Morris, Michigan. The Planning Commission shall consider the following zoning text amendments for recommendation to the City Council at this time:

1. AN ORDINANCE AMENDING THE MT. MORRIS CITY ZONING CODE OF ORDINANCES (APPENDIX D) BY THE ADDITION OF MACHINE SHOP TO THE CONDITIONAL USES PERMITTED UNDER 6.11(2)(B)

For those unable to attend the hearing, written comments may be sent to the Mt. Morris Planning Commission at 11649 N. Saginaw Street, Mt. Morris, Michigan 48458 prior to February 20th. A copy of the proposed amendment is available for inspection at City Hall.

Spencer Lewis City Clerk

CITY OF MT MORRIS PLANNING COMMISSION February 20th, 2023

At 6:30 p.m., City Clerk Spencer Lewis called the Planning Commission Meeting to Order.

SWEARING IN OF MEMBERS: Eric Calcut, term ending December 2024.

PRESENT: Yusef Harrold, Andrew Sorensen, Melissa Neuwirth, Eric Calcut, City Manager/Treasurer Vicki

Corlew, & Mayor Sara Dubey.

ABSENT: Kenneth Andrews, Sara Black, and Chris Vogt.

OTHERS: City Clerk Spencer Lewis

APPROVAL OF AGENDA:

A motion was made by City Manager/Treasurer Vicki Corlew, seconded by Mayor Dubey to approve the agenda.

All Ayes.

Motion Carried.

APPROVAL OF MINUTES:

A motion was made by City Manager/Treasurer Vicki Corlew, seconded by Mayor Dubey to approve the minutes of the regular meeting held on January 17th, 2023.

All ayes.

Motion carried.

COMMUNICATIONS:

None.

PUBLIC COMMENT:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

a. Public Hearing: Amending the zoning ordinance by the addition of machine shop to the conditional uses permitted within "C-R" zoning district.

A motion was made by City Manager/Treasurer Vicki Corlew, and seconded by Mayor Dubey to open the public hearing at 6:33 p.m.

All Ayes.

Motion Carried.

A motion was made by City Manager/Treasurer Vicki Corlew, and seconded by Yusef Harrold to close the public hearing at 6:34 p.m.

All ayes.

Motion carried.

Planning Commission
February 20 th , 2023.
Page Two.

b. Action on zoning ordinance amendment

	mendment to the zoning		d by Yusef Harrold to recome shop' as a conditional use	
Roll call:	6Ayes	0Nays	3Absent (Black) (Andrews) (Vogt)	
Motion Carried.			(v ogi)	
PUBLIC COMMEN	<u>'T:</u>			
None.				
UPDATE:				
None.				
PLANNING COMM	IISSION COMMENTS	<u>:</u>		
Mayor Sara Dubey we	elcomed new planning co	ommission member Eric C	alcut.	
ADJOURNMENT:				
	ess, the meeting was adjo	ourned at 6:36 p.m.		
Spencer Lewis, City C	Clerk			

CITY OF MT. MORRIS COUNTY OF GENESEE, MICHIGAN

ORDINANCE 2023 – 02.

AN ORDINANCE AMENDING THE MT. MORRIS CITY ZONING CODE OF ORDINANCES (APPENDIX D) BY THE ADDITION OF MACHINE SHOP TO THE CONDITIONAL USES PERMITTED UNDER 6.11(2)(B)

THE CITY OF MT. MORRIS HEREBY ORDAINS:

SECTION I

The Mt. Morris City Zoning Ordinance, APPENDIX D, the Zoning Ordinance, Section 6.11(2)(b) is hereby amended by the addition of "machine shop" to the conditional uses permitted as follows:

- 6.11 Commercial "C-R" (commercial-retail) district.
 - 2. Conditional uses permitted.
 - b. Other uses:
 - Machine Shop

SECTION II

All other provisions of this Chapter shall be and are hereby ratified.

SECTION III - SEVERABILITY

If any part of this ordinance shall be determined to be unenforceable by a court of competent jurisdiction, that part shall be deemed to be severed and removed from the body of this ordinance, and the rest shall remain in full force and effect.

SECTION IV – PRIOR ORDINANCES

All City ordinances and resolutions or a part thereof, insofar as the same may be in conflict herewith, are hereby repealed.

SECTION V

This Ordinance shall be published in a newspaper of general circulation within the City of Mt. Morris, Genesee County, Michigan, and shall become effective on the 7th day after publication.

SECTION VI

A copy of this Ordinance may be inspected at the City Hall, 11649 N. Saginaw St., Mt. Morris, Michigan, during regular business hours.

CITY OF MT. MORRIS,
By: SARA DUBEY, MAYOR
By: SPENCER LEWIS, CITY CLERK

Ordinance introduced on: 02/27/2023

Second Reading: Publication date: Effective date:



February 8, 2023

City of Mt. Morris Attn: City Clerk 11649 N. Saginaw Rd. Mt. Morris, Michigan 48458

Dear Mayor Dubey and Members of City Council,

The Kiwanis Club of Mt. Morris would once again like the privilege of organizing the annual <u>Mt.</u> <u>Morris Memorial Day Parade</u> on Monday, May 29, 2023.

I am asking to be placed on an upcoming City Council agenda for immediate approval so that we can begin promoting this great event for our city.

I respectfully submit a request to once again hold the Mt. Morris Memorial Day Parade on Monday, May 29, 2023 beginning at 10:00 am. And, as we have had in years past, I request the support of the City of Mt. Morris Police Department in closing Saginaw Street during the parade, and the assistance of the Mt. Morris City Fire Department and the Mt. Morris City Police Department in helping organize and line up the parade participants.

If you need any further information, please do not hesitate to call me at 888-333-1893.

Respectfully Submitted,

Robert Slattery Jr., Parade Chairman

g Kiwanis Club of Mt. Morris info@mtmorriskiwanis.org PO Box 536

Mt. Morris, Michigan 48458