CITY OF MT. MORRIS Downtown Development Authority Meeting February 15th, 2023 1:30 P.M.

- 1. MEETING CALLED TO ORDER: Chairperson, Lou Templeton
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 5. APPROVAL OF MINUTES: Regular meeting minutes of January 18th, 2023.
- 6. **COMMUNICATION:**

None.

- 7. APPROVAL OF TREASURER REPORT
- 8. PUBLIC COMMENT
- 9. <u>UNFINISHED BUSINESS:</u>
 - a. Grants
- 10. NEW BUSINESS:
 - a. 2023 Hometown Hero Banners
 - **b.** 2023 Food Truck Events
 - c. Flags for Veteran's Memorial
- 11. PUBLIC COMMENT
- 12. DDA MEMBER COMMENTS
- 13. ADJOURNMENT

CITY OF MT. MORRIS DOWNTOWN DEVELOPMENT AUTHORITY **Meeting Minutes**

January 18th, 2023

At 1:30 p.m. City Clerk Spencer Lewis called the meeting to order.

Bryan Lehr, Mayor Dubey, Rich Young, Shirley Corcoran, Chris Dixon, Mallory Young, and PRESENT:

Lou Templeton.

ABSENT: Matt Gunn, Mike Cummings, and Joyce Bartos.

OTHERS: City Clerk Spencer Lewis

SWEARING IN OF MEMBERS: Mallory Young and Rich Young, terms ending December 2025.

ELECTION OF CHAIRMAN AND OATH OF OFFICE:

City Clerk Spencer Lewis opened the floor for nominations for the Election of Chairman to the Downtown Development Authority at 1:32 p.m.

A motion was made by Rich Young, and seconded by Shirley Corcoran to nominate Lou Templeton as Chairperson to the Downtown Development Authority.

With no further nominations the floor was closed for nominations for the Election of Chairman at 1:32 p.m.

Vote for the Election of Lou Templeton as Chairperson to the Downtown Development Authority:

All Ayes.

Motion Carried.

Lou Templeton was sworn in as Chairman of the Downtown Development Authority for 2023 by City Clerk Spencer Lewis.

ELECTION OF VICE-CHAIRMAN AND OATH OF OFFICE:

City Clerk Spencer Lewis opened the floor for nominations for the Election of Vice-Chairperson to the Downtown Development Authority at 1:34 p.m.

A motion was made by Chris Dixon, seconded by Lou Templeton to nominate Rich Young as Vice-Chairperson to the Downtown Development Authority.

With no further nominations, City Clerk Spencer Lewis closed the floor for nominations for the Election of Vice-Chairperson to the Downtown Development Authority at 1:34 p.m.

Vote for the Election of Rich Young as Vice-Chairman to the Downtown Development Authority.

All aves.

Motion carried.

Rich Young was sworn in as Vice-Chairperson of the Downtown Development Authority for 2023 by City Clerk Spencer Lewis.

ROLL CALL:

None.

AGENDA:

A motion was made by Bryan Lehr, seconded by Lou Templeton to approve the agenda.

Shirley Corcoran mentioned that we had previously spoken on grant opportunities, now that Chris Dixon is back, can we add to the agenda?

Chairperson Lou Templeton stated yes, we can add that as letter "e".

A motion was made by Bryan Lehr, seconded by Lou Templeton to approve the agenda, as amended.

DDA Minutes. January 18 th , 2023 Page Two.			
All Ayes. Motion carried.			
MINUTES:			
A motion was mad November 16 th , 20		d by Mayor Dubey to appro	ove the regular meeting minutes for
All Ayes. Motion carried.			
COMMUNICAT	IONS:		
None.			
APPROVAL OF	TREASURER REPORT:		
A motion was mad	le by Chris Dixon, seconded	d by Rich Young to approv	re the Treasurers report.
	estioned when the deposit of the DDA account?	of the check from the insur	ance company for the welcome sign
	r Lewis stated that he believ double check and bring it ba		newhere towards the end of last year,
Roll call:	7Ayes	0Nays	3Absent (Gunn) (Cummings) (Bartos)
Motion Carried.			(2)
PUBLIC COMM	ENT		
None.			
UNFINISHED BU	USINESS:		
None.			
NEW BUSINESS	<u>:</u>		
a. Presentation	on of Wreath Decorating	Contest Trophy to Hung	ry Howie's.
	esented Bryan Lehr and his velopment Authority.	associate, with the wreath	decorating contest trophy on behalf of
b. Approval	of 2023 Meeting Dates		
A 45	la ber Massey Deskare annand	lad by Diah Voyng to oppu	ove the 2022 meeting dates

A motion was made by Mayor Dubey, seconded by Rich Young to approve the 2023 meeting dates.

All Ayes.

Motion Carried.

c. Repairing the post on Saginaw Street, northern city limit

Rich Young stated that he is working on getting the steel repaired currently on the pole, and that he is waiting to talk to DPW Superintendent Paul Zumbach to see what the installation schedule would look like come this spring.

DDA M	inute	es.
January	18 th ,	2023.
Page Th	ree.	

d. Future Christmas Decorations - Invoice from B's Flowers for repairs to wreaths

Lou Templeton stated that since Joyce Bartos could not attend todays meeting, she gave the invoice to her. The invoice for \$80.00 is to repair the wreaths that the DDA hangs up every Christmas for city hall, the berm, and the courthouse.

A motion was made by repairs to the wreaths.	•	nded by Chris Dixon to ap	oprove \$80.00 for B's Flowers to make
Roll call:	7Ayes	0Nays	3Absent (Gunn) (Cummings) (Bartos)
Motion Carried.			(2 (3))
e. Grants			
	the grants were for. Chri		d that mainly stems from the DDA not ack from a couple beautification grants
-	d that Chris could possible grants that could spruce	•	rintendent, and see if she would be on
PUBLIC COMMEN	<u>r</u>		
None.			
DDA MEMBER CO	MMENTS:		
on October 14 th , 2023		wanis Club of Mt. Morris	ving their horse races again this year, will be having a golf outing on May
•	-	_	atown business's to light up their tated that we need to brighten up the
Mayor Dubey stated sl	ne agreed with the Christi	mas decorations, and that	we should light up the city.
Lou Templeton thanke wanting her back as th	0 0	the vice-chairperson agair	n, and thanked the DDA as a whole for
ADJOURNMENT:			
There being no further	business, the meeting wa	as adjourned at 2:07 p.m.	
Spencer Lewis, City C	lerk		



CITY OF MT MORRIS 11649 N SAGINAW ST MT MÓRRIS MI 48458-2020 Have a Question or Concern?

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Huntington Public Funds Analyzed Checking

31

Statement Activity From: 01/01/23 to 01/31/23

Days in Statement Period

Average Ledger Balance*

39,237.58 Average Collected Balance* 39,237.58

* The above balances correspond to the service charge cycle for this account.

4	ÿ,	8
	4	49

\$39,482.40 Beginning Balance Debits (-) 518.27 518.27 Electronic Withdrawals \$38,964.13

Account:----2498

Account:----2498

Other Debits (-)

Date	Amount	Description
01/05	31.26	BUS ONL TFR TO CHECKING 010523 XXXXXXX1386
01/17	407.01	BUS ONL TER TO CHECKING 011723 XXXXXXX6790
01/24	80.00	BUS ONL TFR TO CHECKING 012423 XXXXXXX8787

Ending Balance

Ralance Activity

Date	Balance	Date	Balance	Dáté	Balance
12/31 01/05	39,482.40 39,451.14	01/17 01/24	39,044.13 38,964.13		

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

02/08/2023 11:23 AM User: VICKI DB: Mt Morris

REVENUE AND EXPENDITURE REPORT FOR MT MORRIS

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PERIOD ENDING 01/31/2023

GL WWABER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023 NORMAL (ABWORMAL)	ACTIVITY FOR MONTH 01/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	8 BDGT USED
Fund 24:8 - DOWNTOW Revenues Dept 000	DOWNTOWN DEVELOPMENT AUTHORITY					
248-000-402,000 248-000-445,000	CURRENT PROPERTY TAXES CURRENT PROPERTY TAX PENALTY	14,800.00 100.00	14,087.53 0.00	00.00	712.47	95.19 0.00
2.4:8-000-672,000	OTHER REVENUE	00.0	4,736.80	0.00	(4,736.80)	100.00
Total Dept 000		14,900.00	18,824.33	0.00	(3, 924.33)	126.34
TOTAL REVENUES		14,900.00	18,824.33	00.0	(3, 924.33)	126.34
Expenditures Dept 103 - ADTHORITY BOARD	TY BOARD					
248-103-701.000	SALIARY & WAGES	6,000.00	3,678,27	303.00	2,321.73	61.30
248-103-714.000	FRINGE BENEFITS	2,500.00	1,373,60	104.01	1, 126, 40	54.94
248-163-740.000 249 163 880 888	OPERATING EXPENSE	4,000,00	4,396.14	00.08	(396.14)	109.90
000 000 000 000	COMMUNITY PROMOTEUNS	1,500.00	1,075.00	00.0	425.00	71.67
246 - 193-940, 000	KENISH STREET	1,200.00	1,246.27	31.26	(46.27)	103.86
000°0′0′0′0°0′0°0°0	CAFILL COLLARI	7,000.00	0.8.T0% .Z	00.0	(901.80)	145.09
Total Dept 103 - AUTHORITY BOARD	UTHORITY BOARD	17,200.00	14,671.08	518.27	2, 528.92	85.30
TOTAL EXPENDITURES		17,200.00	14,671.08	518.27	2, 528.92	85.30
Fund 248 - DOWNTOW TOTAL REVENDES	Fund 248 - Downtown Development authority: Total Revenues	14,900.00	18,824.33	00.0	(3, 924, 33)	126.34
TOTAL EXPENDITURES		17,200.00	14,671.08	518.27	2, 528, 92	85.30
NET OF REVENUES & EXPENDITURES	EXPENDITURES	(2,300.00)	4, 153,25	(518.27)	(16, 453, 25)	180.58